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5. Click the box by all of the teachers you would like to meet with and then click "Find Schedules with Common Dates"

6. Select the Conference Date you are interested in

- a. Time slots for conference availability, per teacher, will now be displayed
- b. Please use ONE time slot per student per teacher
- c. Click/Check boxes by the conference times you want. Once you have selected a time slot for each teacher, go to the bottom and click on "Sign up for Selected Conferences"

7. On the final confirmation page, you will see a green confirmation box for each scheduled conference.

8. Check you cone

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